

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **COOK**

Jurisdictional Class:	Non-Competitive
Date Adopted:	May 29, 1997
Date Revised:	
Jurisdictions:	County & Schools
Union Status:	Schoharie County Local 452, Council 82, AFSCME, AFL-CIO
Pay Grade:	

DISTINGUISHING FEATURES OF THE CLASS: These duties require the services of a skilled cook to prepare and cook a variety of foods in an institutional setting, such as a school or jail. The cook will handle all aspects of the kitchen work on a daily basis, including food preparation, cleaning up, etc. General supervision is received from either management or a cook-supervisor, who is usually responsible for managerial aspects of the program. A cook may exercise supervision over subordinate Food Service Helpers. In a smaller institution the cook may also get involved in ordering and accounting for supplies and equipment. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Prepares and cooks meat, fish, soup, salad, vegetables and all other foods;
Cuts and cleans meat and vegetables;
May oversee proper shipment of meals;
Maintains proper storing of foods;
Cleans tables, kitchen utensils, stoves and kitchens;
Verifies accuracy of food deliveries;
Maintains food cost records; and
Maintains kitchen equipment.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES and PERSONAL

CHARACTERISTICS: Good knowledge of the methods of preparing, cooking and baking food in large quantities; good knowledge of modern cooking utensils, appliances and equipment; good knowledge of cleaning methods and the use of cleaning materials and equipment; ability to plan with an understanding of economy and efficiency in the use of supplies, equipment and food; ability to follow oral and written directions; and ability to follow recipes.

MINIMUM QUALIFICATIONS:

One (1) year of experience in commercial cooking, nutrition, dietary or culinary affairs; or any equivalent combination of experience and training.

NOTE: Part-time employment can be pro-rated to count towards fulltime (Example: six (6) months PT equals three (3) months FT) and a higher level of education can be pro-rated for experience up to a year.

Last Reviewed: n/a
Last Updated: n/a
Reviewed By: n/a
Last Reallocated: n/a